



EVENTS | PARTIES | FUNCTIONS | COCKTAIL VENUE

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PH. 0466 918 833 | ENQUIRIES VIA WEBSITE | [THELOFTADELAIDE.COM.AU](http://THELOFTADELAIDE.COM.AU)

# Welcome



Thank you for considering The Loft Adelaide for your special event!

Located in the heart of the city next to Rundle Mall and all the hot-spots, The Loft is a unique, blank-canvas style, BYO venue with a trendy, modern aesthetic.

Primarily a cocktail venue, our indoor event spaces are located on Level 3 of the historic Tattersalls Building, at 14 Grenfell Street. There are two spacious main rooms available, each with its own private bar.

The Loft can accommodate events of all sizes, from intimate gatherings to larger crowds and sensational parties – all with the ability to bring your vision to life!

We provide you with an exclusive venue, up to 5.5 hours event duration, the drinks, cocktail furniture, setup, lighting & sound, bar staff, general operations and more.

Catering is booked through anyone of your choice, or you can BYO food. Additional decor, hired items or styling is welcome!





## TATTERSALLS BUILDING

Our unique venue resides within the historic Tattersalls building at number 14 Grenfell Street, Adelaide.

Think super high ceilings, decorative heritage features, horseshoe motifs on window panes and exciting rooms to discover.

The building was built in the late 1800's and rebuilt in 1917, operating as the popular Tattersalls Club for private membership.

Enter from Grenfell Street by the long corridor and use the elevator at the end.

## OUR STORY

The Loft was established in late 2017 and operates as a boutique, blank canvas style venue. Event areas have been transformed into modern, fresh spaces that still retain all the charm of the building we are in.

Currently, our event spaces are located on Level 3, however The Loft occupies the entire upper floors of Levels 3, 4 and 5 - with a big rooftop area coming in the not too distant future. For now though, we look forward to sharing our two incredible event spaces with you!

We like to think we're a secret hidden gem in the very best location. At least, that's what everyone keeps telling us! Come discover us for yourself...





## ALL BOOKINGS INCLUDE

- Exclusive venue hire
- Up to 5.5 hour event duration
- Private bar
- Fairy Light ceiling & Party lights
- Tropical Plants & Faux Greenery
- Plug-n-Play Sound System
- Cocktail furniture includes round high tables with white covers, bar stools, lounges
- Our signature setup and Loft style
- Additional 2.5 hours setup time prior
- Bar staff included

Where available, we also have the following decor (upon request) at no extra cost...

- Red Carpet Entrance | 6m
- Metal Easel | Fits A1 sign or bigger
- Wood Top Trestle tables | 4 available
- Candles in glass vases | Various wax levels
- Gold Drinks Trolley | 1 available
- Rustic Photo Hanging Prop | 1 available
- Trio of floor vases with fairy lights inside

A stage is available in The Main Loft only.



The image shows a modern lounge or event space. The room is decorated with warm white string lights hanging from the ceiling. In the center, there is a decorative archway made of purple and white balloons. The floor is light-colored wood. There are several white high-top tables with white chairs. A dark leather sofa is visible in the background. The overall atmosphere is elegant and contemporary.

# The Main Loft

**SPECIAL EVENTS | PARTIES | FUNCTIONS | CORPORATE**

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# Event Package #1



## THE MAIN LOFT

Includes Private Bar

Up to 150 standing capacity

Generous space ideal for a larger crowd - with high ceilings, a Fairylight canopy with greenery, party spotlights, feature windows with decorative panels, a gorgeous private bar with ornamental ceilings and arc design. Open-plan layout and mirrored wall. Perfect left as a blank canvas or a backdrop for more decadent styling. Setup included.

Your Event Package Includes:

- Exclusive hire The Main Loft + Private Bar
- Up to 5.5 hour event
- Fairylight ceiling & Party lights
- Tropical Plants & Faux Greenery
- Plug-n-Play Sound System
- Cocktail furniture includes round high tables with white covers, bar stools, lounges
- Additional 2.5 hours setup time prior
- Our signature setup & Loft style
- Bar staff & General Operations included
- Additional decor, if available (see pg 4)

You can book any Catering of your choice or BYO Food. We are one of very few venues that allows this, and perhaps the only one in the city! Surcharge applies, see T&Cs. Need ideas or recommendations? See pg 16.

## PRICING

Venue hire package | \$650

Minimum spend | \$1500 Fri/Sat/Sun

\*Security required for all weekend bookings and large events. This is a subsidised cost of \$30ph and we cover the remaining amount.



A photograph of three young women posing together in a lounge or party setting. The woman on the left is wearing a gold sequined top and a black skirt. The woman in the middle is wearing a pink dress and holding a glass of wine. The woman on the right is wearing a light blue dress. They are all smiling and looking towards the camera. In the background, there is a large mirror reflecting other people in the room. A white circular graphic is overlaid on the left side of the image, containing the text 'The Lounge Loft' in a cursive font.

*The Lounge Loft*

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# Event Package #2



## THE LOUNGE LOFT

Includes Private Bar

Up to 75 standing capacity

With a grand corridor entrance, super high ceilings, a fairylight canopy overhead, party spotlights, feature windows, mirrored wall and a private separate bar room. Ideal for more intimate parties needing a blank canvas backdrop to bring their vision to life!

Your Event Package Includes:

- Exclusive hire The Lounge Loft + Bar
- Up to 5.5 hour event
- Fairylight canopy & Party lights
- Tropical Plants & Faux Greenery
- Plug-n-Play Sound System
- Cocktail furniture includes round high tables with white covers, bar stools, lounges
- Additional 2.5 hours setup time prior
- Our signature setup & Loft style
- Bar staff & General Operations included
- Additional decor, if available (see pg 4)

You can book any Catering of your choice or BYO Food. We are one of very few venues that allows this, and perhaps the only one in the city! Surcharge applies, see T&Cs. Need ideas or recommendations? See pg 16.

## PRICING

Venue hire package | \$550

Minimum spend | \$1200 Fri/Sat/Sun

\*Security required for all weekend bookings and large events. This is a subsidised cost of \$30ph and we cover the remaining amount.





*Entire Venue*

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# Event Package #3



## FULL VENUE BOOKOUT

Minimum 80 guests | Up to 220 standing

Includes The Main Loft, The Lounge Loft, the Main Bar for Service and Second Bar for storage or prep room. Toilets across 2 levels.

For the ultimate special event where guests are ample and an impressive space is required. Book out the entire floor for your private event! Host a grand party in a top city location with real deal pricing. Ticketed events welcome, POA.

Your Event Package Includes:

- Bookout the entire venue exclusively
- Up to 5.5 hour event
- Fairylights & Party lights
- Tropical Plants & Faux Greenery
- Plug-n-Play Sound System
- Cocktail furniture includes round high tables with white covers, bar stools, lounges
- Additional 3 hours setup time prior
- Our signature setup & Loft style
- Bar staff & General Operations included
- Additional decor, upon request (see pg 4)
- Next-day pickup, pending availability

You can book any Catering of your choice or BYO Food. We are one of very few venues that allows this, and perhaps the only one in the city! Surcharge applies, see T&Cs. Need ideas or recommendations? See pg 16.

## PRICING

Venue hire package | \$1100  
Minimum spend | \$2800 Fri/Sat/Sun

\*Security required for all weekend bookings and large events. This is a subsidised cost of \$30ph and we cover the remaining amount.





## BAR TAB

### MOST POPULAR

Select (4) Wines from Standard list  
Select (3) Beers from list  
Soft & Juice Included  
Base Spirits  
Vodka, Whisky, Gin, Rum, Bourbon, Tequila

The minimum spend applies.

## SUBSIDISED TAB

### GREAT FOR BIRTHDAYS

As above or custom to suit. You choose the amount that your guests will pay per drink, and your tab covers the rest. Minimum 40 guests needed to subsidise the tab.

## DRINK PACKAGES

### SPECIAL EVENTS

Minimum 40 guests | For all guests and for duration of function | Staff included

#### STANDARD PACKAGE

3-hrs \$39pp | 4-hrs \$49pp | 5-hrs \$59pp

Select (4) Wines from Standard list  
Select (3) Beers from list  
Soft & Juice Included

#### PREMIUM PACKAGE Customised to suit

\*Add Base spirits an extra \$15pp. Excludes 18ths & 21st birthdays. Add-ons to packages available including Champagne Hour \$22pp, Cocktail Hour \$26pp. No BYO drinks.



# Wine & Beers

## STANDARD WINES

Select (4) Wines to include in your Tab or Package

Seppelt "The Drives" Sparkling Chardonnay - Grampians, Vic	8 / 36
Little Berry Sauvignon Blanc - Padthaway, Adelaide Hills SA	8 / 36
T'Gallant Juliet Moscato - Mornington Peninsula, Vic	8 / 36
St Hubert "The Stag" Rose - Yarra Valley, Vic	9 / 40
Little Berry Shiraz - Padthaway, Adelaide Hills SA	8 / 36



## PREMIUM LOCAL WINES \*For Premium Drink Packages only

Bird in Hand Sparkling Pinot Noir - Adelaide Hills SA	11 / 50
Chapel Hill Chardonnay - McLaren Vale SA	9 / 42
Shaw + Smith Sauvignon Blanc - Adelaide Hills SA	12 / 55
Serafino Goose Island Moscato - McLaren Vale SA	9 / 40
Pikes Riesling - Clare Valley SA	10 / 45
Serafino Goose Island Rose - McLaren Vale SA	9 / 40
First Drop "Mothers Milk" Shiraz - Barossa Valley SA	12 / 55
Wirra Wirra Churchblock Cab Sav/Shiraz - McLaren Vale SA	10 / 45

## BEER + CIDER

Select (3) Beers to include in your Tab or Package

Hahn Superdry - 330ml	8
Coopers Pale - 375ml	8
Corona - 355ml	9
Heineken - 330ml	9
Hahn Premium Light - 375ml	7.5
Hills Cider - 330ml.	9

## SOFT DRINKS + JUICES INCLUDED

Final drink selections are confirmed 2 weeks prior to event.



All Base spirits are included in your Tab or Package.

## BASE SPIRITS | 10

30ml & mixer

- Eristoff Vodka
- Bombay Dry Gin
- Dewars White Label Scotch Whisky
- Jose Cuervo Tequila
- Bacardi White Rum
- Untold Spiced Dark Rum
- Jack Daniels Tennessee Whiskey

Other spirits not included on the tab will be available for purchase, unless otherwise arranged. Each function receives complimentary custom menus.

## SOFT DRINKS + JUICES | 4

Included. Coke, Lemonade, Tonic, Ginger Ale, Coke Zero Sugar, Lemon Lime Bitters, San Pellegrino 250ml, Solo, Red Bull +\$1, Orange Juice + more

## OTHER SPIRITS

30ml & mixer | Available for purchase anytime, card only.

Havana 3 Anos Rum	10
Bundaberg Rum	10
Jim Beam Bourbon	10
Jameson Irish Whisky	10
Johnnie Walker Red	10
Fireball Whiskey	10
Campari	10
Galliano Sambuca	10
Cointreau	10
Kahlua	10
Midori Melon	10
Aperol	9
Malibu	9
Baileys	9
Absolut Vanilla Vodka	11
Alize Blu	11
Patron Cafe XO	12
Hennessey VS	12
78 Degrees Gin	12





## HOW DO I BOOK..

Simply note your preferred room + event package, then get in touch through our website to check dates and availability. A booking is only confirmed once the deposit is paid.

## WHICH ROOM + EVENT PACKAGE IS BEST FOR ME..

Our event packages are designed to cater to all types of bookings, from small intimate gatherings to large crowds and sensational parties! You can select your preferred option based on guest numbers, room preference or style.

## HOW LONG CAN MY EVENT GO FOR..

Up to 5.5 hours from the start of your event. All bookings include an additional 2.5-hrs access to the venue prior to the event, for setup, decor, suppliers or deliveries made to the venue. Total time included per booking is 8 hours. Prior access times may be arranged, pending availability and additional costs. Looking to host a shorter event? We can cater to you! Please note, minimums and fees remain the same for shorter events as we don't do back to back bookings on the same day.

## CAN I BRING DECOR OR HIRE ITEMS..

Yes! You can style the venue however you wish, we are very flexible on this. Please note, two restrictions apply when attaching anything to venue or walls, only use BlueTac or 3M hooks. No confetti or scatters allowed.

## RECOMMENDED SUPPLIERS + COMPANIES..

Please see page 16 for a few ideas and supplier recommendations.

## MUSIC + ENTERTAINMENT..

Play your own music via a playlist from your phone, device or laptop! If you prefer to book a DJ, they have access to our booth throughout. Wireless mic included. A TV is available in Main Loft.

## CATERING + FOOD..

You can book any Catering of your choice or BYO food. We are one of the only venues that allows this, and perhaps the only one in the city! From cocktail food to grazing tables, platters, dessert buffets or even get UberEats, the choice is yours. Please note a surcharge and cleaning fee applies to all catered bookings, see terms.

## ACCESS + LOADING + PARKING..

On the day, access to the venue is available 2.5 hours prior to your event. Our building has a back entrance via Imperial Place for easy loading/unloading of items (only). There is direct elevator access to level 3 from the back door. Next day pickup of items may be an option, pending availability. Please check closer to the date. Note, we do not have kitchen facilities onsite, but prep area is available.

## DRINK + BAR TAB OPTIONS..

You have total flexibility to choose what works best for your event. Options include a regular Bar Tab, Subsidised drinks or Drink packages. Please note, a minimum of 40 guests for package or subsidised. The Loft staff practice and follow Responsible Service of Alcohol at all times. No BYO alcohol. Minimum spend applies.

## QUESTIONS?

Please enquire via our websites form, text anytime or give us a call.

Suppliers & Recommendations



CATERING | BALLOONS | PHOTOS | STYLING | MORE

PH. 0466 918 833 | ENQUIRIES VIA WEBSITE | THELOFTADELAIDE.COM.AU

## CATERING + FOOD



Sublime Catering  
www.sublimecatering.com.au  
P: 0478 730 047 | functions@sublimecatering.com.au  
@sublimecafe



Amazing Graze ADL  
Candice  
E: amazinggraze.adl@gmail.com  
@amazinggraze\_adl



LA Catering Co.  
www.lacatering.com.au  
P: 0459 487 084  
@lacateringadelaide



Graze For Dayz  
www.grazefordayz.com  
E: grazefordayz1@gmail.com  
@graze\_for\_dayz

## BALLOONS



Balloon Joy  
www.balloonjoy.com.au  
P: 0413344958 | lynsey@balloonjoy.com.au  
@balloonjoyadelaide



Hayley's Balloons + Flowers  
www.hayleysflowershop.com.au/balloons  
P: 0424 157 726  
@hayleysballoons.adelaide



Balloons & More, Your Party Store  
www.balloonsandmore.com.au  
P: (08) 8266 5049  
@balloonsandmore\_elitepartyhire

## CAKES | DESSERTS | SIGNAGE

The Bake Space | www.thebakespace.com.au | @thebakespaceau  
Cake On Cake | P: 0479074624 | www.facebook.com/CakeoncakeandCo  
Memory Lane | Signage & Styling | www.facebook.com/memorylaneadelaideevents

## Suppliers & Recommendations

... who have worked with us before, but you can use anyone else you want!

## PHOTOGRAPHER



Visual Domain  
www.visual-domain.com.au  
Ph. 0400 237 338  
@visual\_domain

## BACKDROPS | STYLING | HIRE



The Social Hour Hire Co.  
www.facebook.com/TheSocialHourHireCo  
E: thesocialhourhireco@gmail.com  
@thesocialhour.co



Olympic Party Hire  
www.olympicpartyhire.com.au  
P: (08) 8346 5545 | info@olympichire.com.au  
@olympicpartyhire



Creatives By Georgia  
www.facebook.com/creativesbygeorgia  
E: creativesbygeorgia@gmail.com  
@creativesbygeorgia

## PHOTOBOOTHS



Hashtag Insta Prints  
www.hashtaginstaprints.com.au  
P: 0434 447 112 | hello@hashtaginstaprints.com.au  
@hashtaginstaprints



Aloha Photobooth Co.  
www.alohaphotoboothco.com.au  
P: 0415 409 334  
@alohaphotobooth\_co

# Booking Form

Name: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Company Name (If applicable): \_\_\_\_\_

Event Type (eg. birthday, corporate): \_\_\_\_\_

Date of Function: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Which Room: Main Loft | Lounge Loft | Full Venue

Number of Guests: \_\_\_\_\_

Main Contact person, if different than before: \_\_\_\_\_

Credit Card Details required for events with 80 guests or more

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ CCV: \_\_\_\_\_

*I agree with the terms & conditions (outlined below)*

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

## TERMS + CONDITIONS

1. A booking confirmation form acknowledging the following terms & conditions must be completed and emailed to us at [mail@theloftadelaide.com.au](mailto:mail@theloftadelaide.com.au) within 7 days of your booking.
2. The Venue hire fee and a \$500 deposit towards the minimum spend is payable to secure your booking and date. Bookings are tentative until the full deposit is paid and form returned.
3. Credit card details are required in order to secure a booking with over 80 guests. Any & all deposits/payments made are nonrefundable. Payments by EFT, Card, Bank Deposit or Phone.
4. In addition to your Hire Package, we welcome BYO decor, styling, or hire items. Access to the venue is 2.5 hours prior to your event. A Loading/Unloading zone is located behind our building for quick access, entry is via Imperial Place. Light decor items may be attached to the walls using BlueTac or 3M hooks only. No Confetti or Scatters, or risk an additional fee.
5. The venue host many Types of events, therefore catering and food is optional. All Catered and/or BYO Food events will incur a \$150 surcharge includes a cleaning fee. The venue will supply trestle tables, tablecloths and waste disposal as required. Food service or wait staff are not included, we provide Bar staff only. No kitchen facilities onsite., but a prep area is available.
6. Drinks must be confirmed two weeks prior to the function, and an update on your guest numbers one week prior. This helps us ensure correct levels of staff, stock and service.
7. Final event balance is due in full 28 days before the event. This includes all remaining balances and fees. Please note we do not invoice you for final balances. For reference, we're Frappe Australia Pty Ltd ABN 16 603 403 603, t/as The Loft Adelaide.
8. All events held on a Public Holiday will incur a 15% surcharge on minimum spend.
9. Security is required for all weekend bookings and large functions, at venue discretion. This is a subsidised cost of \$30ph and we cover the rest for you. Minimum of 4 hours.
10. When a confirmed booking is cancelled prior to the event, there will be a full loss of deposits and all payments made. Fees towards a booking are nonrefundable.
11. The Loft will not be held responsible or pay any premiums against injury, damage to or loss of equipment, merchandise or personal property of guests or external suppliers either before, during or after a function. All external stakeholders must carry their own insurances as our own Public Liability insurance is specific to our venue and needs.
12. Venue hire pricing, booking inclusions, minimum spend, facilities, access times, drink options are outlined in previous pages and on our website [www.theloftadelaide.com.au](http://www.theloftadelaide.com.au)
13. Clients are responsible for any damages to persons or property which occur during an event, caused by client or guests. The client is required to inform all relevant persons present or part of the event, including suppliers, of these terms and conditions.
14. Minors are welcome with a guardian/parent until 2am. Staff practice RSA at all times, ID and Proof of Age required. The venue is licenced until 3am, 7 days a week. No BYO alcohol.
15. Please note we are a cashless venue.
16. Miscellaneous: We recommend testing all Audio Visual requirements well in advance before the event. We will not take responsibility for things not working if they haven't been tested prior. Toilets located across two levels 3 and 5 and may be allocated at our discretion pending event numbers and room booked. No GST included. Special offer terms may vary.

# Contact us

Level 3/14 Grenfell Street

Ph. 0466 918 833

Booking enquiries via website | [theloftadelaide.com.au](http://theloftadelaide.com.au)

[mail@theloftadelaide.com.au](mailto:mail@theloftadelaide.com.au)



Follow us for photos from recent events!

[@theloftadelaide](https://www.instagram.com/theloftadelaide)